

# Mayor and City Council

## Agenda Item Request

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**Meeting Date:** 6/3/2013

**Type:** Staff Guidance

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**Call to Podium:**

Maureen Herndon, Division Chief, Community Services

**Agenda Item Title:**

Opportunity Grant Recommendation for MANNA Food Center

**Supporting Background Information:**

In the FY13 budget, up to \$50,000 was authorized to provide grants to nonprofit organizations for program(s)/service(s) that are new, innovative, and/or address emerging needs or special opportunities for City of Gaithersburg residents.

The Community Advisory Committee (CAC) has received 10 applications to date. Thus far \$11,720 has been awarded.

Tonight the CAC is recommending funding in the amount of \$2,920 to MANNA Food Center for enhancements to its nutrition education program. These funds will be used to purchase cooking equipment and food – “a roving nutritionist” kit – for MANNA’s onsite and community-based healthy cooking demonstrations, which will be conducted at various sites in the City and will include information on cooking healthy on a limited budget.

**Responsible Staff and Department:**

Maureen Herndon

**Fiscal Amount:** \$2,920

**Desired Outcome from Council:**

Approval of grant award

**Authorization Type:** Transfer Funds

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## Agenda Item Request

**Description of Item(s):**

Opportunity Grant Request

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**Bid Information:**

Advertisement Date:

Newspaper(s) / Website(s):

Bids Opened / Tabulated Date:

**Contractor / Vendor:**

Company Name: MANNA Food Center

Street Address: 9311 Gaither Road

P. O. Box Number:

City: Gaithersburg

State: Maryland

ZIP: 20877

**Contract / Purchase Amount:** Not to Exceed \$2,920

**Funds to be Expended From:** Operating Budget

Account Number: 1911:543000

**Funds Available: YES**

Public Hearing History	
Introduction Date:	
Advertisement Date:	
Public Hearing Date:	
Record Held Open Date:	
Policy Discussion Date:	
Anticipated Adoption Date:	